



Office of the County Clerk

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LOCAL RECALL PETITION CHALLENGE PROCEDURE

Challenge Deadline

Officers have **30 days** after the petition filing date to challenge signatures.

Submitting the Challenge

- Signature challenges must be presented in a **notarized document**.
- Submit to the **County Clerk's Office** by the 30-day deadline.

Requesting Copies of the Petition

- Requests may be submitted at any time at the County Clerk's Office.
- Cost: **\$0.25 per page**.

Challenge Procedure

1. **Specify each signature** being challenged, including:
 - The **sheet number** (written on each sheet)
 - The **line number** bearing the signature
 - The **reason** the signature's validity is being questioned (provide applicable code)
2. **Organize challenges by sheet number** (not alphabetically or by any other format) to expedite processing. Submit in an **Excel or CSV file**.
3. **Reference the Recall Process Manual** for signature codes to explain each challenge.
4. **Please see example below:**

# of Signatures challenged	Sheet Number	Line Number	Challenge Reason	Explanation
1	1	4	NR	Voter not registered
2	56	9	IA	Invalid address listed
3	72	1	Date	Voter signed with date of birth